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PLEASE RESPOND TO WOODCLIFF LAKE OFFICE

July 17, 2023
Our File 70415.00001

VIA FEDERAL EXPRESS

Ms. Jane Wondergem
Zoning Board of Adjustment Secretary
Village of Ridgewood
131 North Maple Avenue
Ridgewood, NJ 07450

**Re: Lu and James Gusfa
488 Overbrook Road
Block 3612, Lot 14
Ridgewood, NJ**

Dear Ms. Wondergem:

Please be advised that we represent Lu and James Gusfa relative to an Application for Variance Approval at the above-referenced property. In that regard, and in accordance with the Village of Ridgewood Instructions Form, enclosed for filing please find three (3) sets of the following documents:

1. Completed Variance Application;
2. Completed Variance Application Checklist;
3. Denial Letter;
4. Title Report;
5. Completed Zoning Compliance Table;
6. Tax certification;
7. Certification of Flood Status;
8. Certification of Historic Site/District Status;
9. Boundary Survey prepared by Butler Surveying & Mapping, Inc. dated July 7, 2022;
10. Architectural Plans prepared by JMA Architects, LLC dated May 9, 2023;
11. Engineering Plans prepared by Houser Engineering, LLC last revised June 23, 2023; and
12. Landscape Plans prepared by Jesse Graziano undated.

Also enclosed please find one (1) copy of the following:

13. Check in the amount of \$1,000.00 the application fee;
14. Check in the amount of \$4,000.00 for the escrow fee; and
15. W-9 Form

Kindly advise when the review has been completed and our application is deemed complete. If you require anything further or have any questions or comments, please do not hesitate to contact me. Thank you for your attention to this matter.

Very truly yours,
Jennifer Knarich
Jennifer M. Knarich

jag/enc.

cc: Client